

Teaching creativity in engineering

TECRINO

538710-LLP-1-2013-1-CY-LEONARDO-LMP

LEONARDO DA VINCI Multilateral Projects for Development of Innovation

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3rd Transnational Meeting

5-6 November 2015

MEETING REPORT

Introduction

This document summarizes the main points that were discussed during the third transnational meeting of the TECRINO project in Zagreb as well as the decisions that were taken regarding the work programme. The presentation of these points is organized in Work Packages.

Work Package 1: Management of the project

At the beginning of the 1st day of the meeting Dr. Antri Theodorou (AT) made some general comments on the progress of the project and the deliverables submitted including the Progress Report. AT made some general comments regarding the financial documentation and reporting which are valid for all the partners. After that, AT had face to face discussions with each of the partners regarding financial and administrative issues. During these discussions AT highlighted the importance to finalize everything by end of January 2016 and submit the Final Report to EASME by the 31st of March 2016.

The basic deadlines that have been agreed are the following:

Task	Deadline
The partners will send to the project coordinator all the deliverables and their input to the Final Report.	31/01/2016
The partners will send to the project coordinator the financial report covering October 2015 to January 2016 together with any documents pending from previous periods.	26/02/2016

Work Package 2: Research on trends and processes to promote innovation in VET processes

The WP coordinator agreed to send the revised comprehensive report by 15th of December.

The basic deadlines that have been agreed are the following:

Task	Deadline
EUSKADI to send to partners any additional information/ data needed for the revised report.	30/11/2015
EUSKADI to send the EU report to the project coordinator.	15/12/2015

Work Package 3: Content definition

All the deliverables will be revised according to the feedback received from the tutors/ students and partners. Syntea will send to all partners the specific templates/ questionnaires in order to evaluate the e-learning material developed.

Task	Deadline
SYNTEA to send to partners 3 types of questionnaires (for tutors/ students and partners)	30/11/2015
UniZg to send the final deliverables to the project coordinator.	31/01/2016

Work Package 4: e-learning platform

Task	Deadline
Inercia Digital to send to partners missing material concerning translations.	13/11/2015
Partners to send to Inercia Digital all the translated version of the e-learning material.	30/11/2015
Partners to inform Inercia Digital to open the platform for their stakeholders. Each partner has to inform the WP4 leader and the Project coordinator a week prior by email including the names of the users or at least the total number of users.	31/01/2016
Inercia Digital and Euskadi to send to project coordinator the revised deliverables D4.5 and D4.6.	31/01/2016

Work Package 6: Quality assurance and certification process

The WP coordinator has explained the role of VCC foundation in the vocational competence certification process. Partners agreed that the VCC process will only applied for specific processes in TECRINO project and only if the end user ask for such certification. If any of the partners needs further use of the project's results such as a certification or National recognition this will be only take place on National level.

Partners agreed to have all the VCC templates on the e-learning platform including the Syllabus and the 30 multiple choice questions (theoretical questions-5 questions per chapter). Syntea will check with VCC foundation if practical examination applies on creativity as a topic to be examined (no wrong answers).

Task	Deadline
Syntea to send to partners the evaluation questionnaires (tutors-P2 and P3, participants to events (piloting or dissemination, evaluation of the progress of the project, evaluation of the final meeting and final conference)	25/11/2015
Syntea and UniZg to send to partners the 30 multiple choice questions	15/01/2016
Syntea to send to partners D6.4	15/01/2016

Work Package 7: Dissemination

Task	Deadline
All partners to organize at least two interregional dissemination events (including piloting workshops)	15/01/2016
All partners to send news related to TECRINO to Inercia Digital to be uploaded on project's website	31/01/2016

Two press release to send to local newspapers (Bicro + Talos)	31/01/2016
Epralima to send the 2 nd brochure to partners for translation.	25/11/2015
Epralima to send the 2 nd newsletter to partners for translation.	30/11/2015
All partners to fill the stakeholders template and send it to Epralima and to project coordinator.	15/01/2016
Inercia Digital to add a Facebook button on project's website to increase our followers	30/11/2015
Photos taken from events organized by partners should be uploaded on social media and project's website	31/01/2016
TALOS to send to all partners printed CDs (with the material developed in Tecrino) which will be given to stakeholder (10/country).	15/01/2016
The project should be disseminate by any free channels in partner's countries	31/01/2016
National dissemination report	15/2/2016
Final dissemination report	28/2/2016

Work Package 8: Exploitation of results

Task	Deadline
Bicro to send to all partners the 1 st draft of the exploitation agreement	20/12/2015
Bicro to send to project coordinator the revised D8.1	15/01/2016
Bicro to send to all partners D8.3	15/01/2016
Bicro to send to all partners D8.4	15/01/2016