

Teaching creativity in engineering

TECRINO

538710-LLP-1-2013-1-CY-LEONARDO-LMP

LEONARDO DA VINCI Multilateral Projects for Development of Innovation

WP3 Report 3.4. Review parameters definition

3.4.1. Introduction

In WP3, reports a set of actions are reported in relation to the content definition, covering the technical aspects and the methodology based on which content will be defined, organised and maintained. It also covers the definition of the required materials for the tutor and teacher education.

In report **Review parameters definition** requirements according to VCC procedures are established for Tecrino course.

Parameters are defined for content review definition and organization. Methodical review will check compliance characteristics of the media as well as LMS specific requirements and AIM standard requirements. Special attention will be paid to the assessment tools and professional terminology proofreading.

In preparation of this report, major contribution was from Syntea SA, The "Dunarea de Jos" University of Galati, Inercia Digital S.L. and University of Zagreb with comments of others partners.

3.4.2. Reviewing parameters

The Tecrino course will follow reviewing procedures required by VCC accreditation process.

Reviewing parameters are

- Content, including professional terminology and glossary of terms
- Methodical review to check compliance characteristics of the media and LMS specific requirements
- Assessment methodology and tools

Reviewing will be provided in coordinance with accrediting of training materials. For proofreading special attention will be devoted to professional terminology and glossary of terms.

The following procedure for course accreditation will be respected.

1. Sending materials for accreditation
2. Preparing examination questions and developing online examination
3. Preparing staff for implementing examination system:
 - 3.1 System Operator (testing knowledge of the system)
 - 3.2 Examiner (testing knowledge of the training materials)
 - 3.3 Trainer (testing knowledge of the training materials)

Dividing duties between examiner and trainer provides objectivity in administering examinations. Both persons must demonstrate knowledge of a specific field, confirmed by passing a proper; examination (pass rate at least 90%).

4. Delivering training courses
5. Initiating examination procedures (preparing the system for examination, authorizing staff and end users to use the system).
6. Administering online examination and/or a practical part.
Issuing certificates and supplements to all participants who passed the examination.

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3.4.2. Accrediting of training materials

During Tecrino course development and realization, all procedural steps required by VCC procedure were respected. But, because associated costs were not provided in project budget, accreditation of Tecrino course was not realized.