



TECRINO

538710-LLP-1-2013-1-CY-LEONARDO-LMP

2nd Transnational Meeting

17-18 January 2014

MEETING REPORT



Introduction

This document summarizes the main points that were discussed during the second transnational meeting of the TECRINO project in Bilbao as well as the decisions that were taken regarding the work programme. The presentation of these points is organized in Work Packages.

Work Package 1: Management of the project

At the beginning of the 1st day of the meeting Dr. Antri Theodorou (AT) made some general comments on the progress of the project and the deliverables submitted so far. Also the project coordinator informed the partners about the Interim report which must be submitted to the EC in January 2015.

Partners agreed to organise Skype Conferences when needed. Also partners agreed that the final conference will take place in Zagreb by the middle of November 2015. More information on that matter will be send by P2/ P8 the latest by May 2015.

At the beginning of the 2nd day of the meeting AT made some general comments regarding the financial documentation and reporting which are valid for all the partners. After that, AT had face to face discussions with each of the partners regarding financial and administrative issues. During these discussions the partners discussed about the state of the preparation of the financial documents and examined any outstanding issues.

A long discussion was held around the budget changes partners requested in order to increase the visibility of the project. AT asked from all partners to send their future activities and budget changes requested in order to discuss them with the Project Officer in the coordinators meeting in Brussels on the 20th of October.

The basic deadlines that have been agreed are the following:

Task	Deadline
The partners will send to the project coordinator any budget changes needed in order to discuss all those with the Project Officer.	15/10/2014
The partners will send to the project coordinator the financial report for the 3 rd period of the project (June- September 2014) together with any documents pending from	31/10/2014

previous periods.	
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Work Package 2: Research on trends and processes to promote innovation in VET processes

A big part of the discussion between partners was held around the outcomes and results of the initial research. The WP coordinator agreed to send the comprehensive report by 15th of October.

The basic deadlines that have been agreed are the following:

Task	Deadline
EUSKADI to send the EU report to the project coordinator.	15/10/2014

Work Package 3: Content definition

The partners agreed that the project aim is to teach creativity and not to teach innovation. The project coordinator will inform the Project Officer for that detail as this was an outcome from the research done during WP2. The partners agreed that teaching creativity is the progress and the innovation is the result. A general discussion was held among the project participants regarding the training content and the teaching procedures. A long discussion was held around the issue of how to teach tutors and how to measure creativity. It was agreed among the partners that is not possible to develop an assessment tool to measure creativity however during the WP3 (deliverable 3.2) partners will develop tools to evaluate the progress in creative thinking. Such tools can be either peer to peer discussions with students and questionnaires to evaluate teachers and students after the piloting phase. Also a self-evaluation tool will be developed for the teachers.

Concerning the content definition partners agreed on the technical aspects (deliverable 3.1) and that the content developed during WP3 will be available on printed and electronic version. P2 also suggested that a glossary is very important to be developed for the electronic version of the content.

Concerning the piloting phase all partners agreed that the piloting phase will take place in Croatia and Romania from P2 and P3 respectively. The partners also agreed that the online tutors during

the piloting phase will be the representatives from the two Universities participating in the project thus P2 and P3.

Concerning Deliverable 3.5 (content updating program) all partners agreed that any modifications on the online material will be taken under considerations only during the lifetime of the project.

Work Package 4: e-learning platform

P6 presented a draft version of the platform. It was agreed that the platform dedicated address will be elearning.tecrino-project.eu.

Also partners agreed that the platform will be in English and only the courses will be translated in partner's national languages. It was agreed that P6 and P7 will be responsible to maintain the platform. P6 will send to all partners a guide on how to upload a word document to Moodle and Scrom 2.1.

Work Package 5: Development of the educational content

Even if WP5 is going to start in January 2015 a general issues were discussed during the meeting. The WP coordinator has presented the subject of creativity. The WP coordinator highlighted to partners that the creativity is a process of thinking and not only skills that developed during a course. Partners were agreed that educational content for teachers should be in theoretical format and for students in visual format (examples must be included on both cases). A long discussion was held on the quantity of the e-learning material. It was agreed that the WP coordinator will send a draft of the educational content to partners in order to give their feedback. Partners will start to translate the material as soon as they approve it.

Work Package 6: Quality assurance and certification process

The WP coordinator has explained the role of VCC foundation in the vocational competence certification process. Partners agreed that the VCC process will only applied for the specific processes in TECRINO project. If ant of the partners needs further use of the project's results such as a certification or National recognition this will be only take place on National level.

Work Package 7: Dissemination

The WP coordinator has presented the dissemination strategy and tasks that have to be done by all partners in order to assure better dissemination. A discussion was held around the dissemination activities and the budget allocated to each partner. It was agreed that in every opportunity given in regional or national events (conferences/ fairs) partners will take the opportunity to disseminate the project (newsletter, brochures, and project presentation).

Partners agreed to create a Facebook account for the project which will be controlled by the WP leader P5. Partners agreed to send to P5 and project coordinator any material can be disseminated on the project website and in facebook in order to increase the visibility of the project.

The basic deadlines that have been agreed are the following:

Task	Deadline
TALOS to send the stakeholder's template	31/10/2014
TALOS to send a template for the newsletter (2 page newsletter)	31/10/2014
BICRO to send the 1 st article of the project to all.	31/10/2014
EPRALIMA to create a project's facebook account.	31/10/2014
All partners to send to EPRALIMA the dissemination activities cover the first 9 months of the project (Jan-Sept14).	03/11/2014